



WE ARE HIRING!

ESS, a division of Compass Group Canada, is looking to hire individuals for Head Camp Attendant positions at our client site - Robin's Nest Lodge (located on West Kalum Forest Service Road, Kitsumkalum First Nation).

- **Pay Rate - \$20.50/hr, Rotation - 21 Days on 7 days off (Flexible), 10 hours shift per day**
- **Benefits - Short Term disability, Pension, Medical, Extended Health, Dental**
- **On-site accommodation provided if required**

ESS Support Services, a member of Compass Group Canada, provides high volume food and support services to remote locations that include offshore oil rigs, vessels, coastal logging camps, large projects in Alberta Oil Sands, summer Cadet Camps, and winter ice roads. ESS Support Services is looking for individuals who are seeking Camp work experience.

SUMMARY

Directs and coordinates activities of workers engaged in providing housekeeping, janitorial, or laundry services by performing the following duties personally or through subordinate supervisors.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Directs all department workers, ensuring compliance with company and client safety requirements. (from time to time may be asked to ensure the training of staff is completed)
- Supervises staff to ensure the highest sanitary standards are maintained in all areas of responsibility in accordance with company, client, and governmental requirements.
- Assures contract compliance and ensures staff awareness of ESS' contractual obligations for the project at both the camp and mine cleaning services. This includes quality assurance ensuring daily logs are signed by associates, work is checked and signed by themselves. Daily auditing of work.
- Records and/or monitors staff hours of work on a daily basis to ensure compliance with budgets and provides to payroll weekly.
- Coordinates staffing, scheduling, and crew change as required to ensure adequate staffing levels are maintained.
- Plans daily cleaning and work schedules as well as deep cleaning included in the current band levels. This includes producing workloads from Camp Management software system.
- Ensures the laundry of the linens etc is completed in a sanitary and efficient manner.
- Sorts, counts, folds, marks, carries linens, makes beds.
- Cleans lobbies, lounges, rest rooms, corridors, elevators, and stairways.
- Vacuums, scrubs, waxes, and polishes floor.
- Cleans, carpets, upholstered furniture, and draperies.
- Washes walls, ceiling, windows, door panels, and sills.

- Washes Empties wastebaskets and empties and cleans ashtrays.
- Transports trash and waste to disposal area.
- Replenishes bathroom supplies, camp cleaning supplies and all mine site cleaning supplies as required in an efficient manner.
- Obtains list of rooms that need to be cleaned.
- Assist in weekly ordering cleaning and disposables items for running the department.
- Examines rooms, halls, and lobbies to determine need for repairs or replacement of furniture or equipment and makes recommendations to maintenance.
- Ensure Safety compliance with lead contamination at the Mine, Mill, Mechanical and core shake areas.
- Perform all duties in the safest possible manner and report all incidents and health & safety concerns to the manager immediately.
- All other duties as assigned.

QUALIFICATIONS/ REQUIRMENTS

- Minimum 6 months experience is required
- 2-3 years' experience relevant experience is preferred
- Experience in leading role is preferred
- Valid WHMIS Certification an asset
- Remote Camp experience an asset
- Excellent communication skills in English both written and verbal
- Reliable and punctual individual
- The employee frequently is required to climb or balance and stoop, kneel, crouch, or crawl. Must regularly lift and/or move up to 25 pounds and frequently lift and/or move up to 50 pounds, occasionally lift 50-75 pounds
- Ability to clear Drug & Alcohol Test