

May 23, 2019

Job Posting:

Research Assistant - Documenting Tsimshian Protocols - Book Project - Kitsumkalum Social History & Research Projects

Open until June 5, 2019 or until filled

Term: Fixed 2-year, part-time, 20 hours a week ending 2021

Salary: \$15-25/hour - qualification/credential dependent

Reporting to: Christina Stanley, Heritage & Culture Manager

JOB DESCRIPTION

Under the direction of the Culture & Heritage Manager, this position will provide basic assistance to the Social History & Research Department's specific project "Documenting Tsimshian Protocols."

The Research Assistant job requirements will mainly focus on data entry, data review, and literature review. All data will be surrounding Tsimshian Cultural practice that was done prior to the Potlatch Ban 1884-1951. The data will include and involve: Feasting, Death, Marriage, Birth & Rights of Passage Protocols within the Tsimshian Nation. The end result will be a book produced to assist Kitsumkalum and the Tsimshian Nation with the Cultural Revitalization & Preservation process.

Candidate must possess a working knowledge of qualitative research methodology – conducting interviews & data analysis. The ideal candidate will possess graduate training or a background in health sciences or a health-related field.

TASKS & DUTIES

- Assist with data collection and data analysis, so must have research knowledge of working with older documents.
- Interact with the community members (elders & knowledge holders). Document and survey their knowledge of Tsimshian Protocols.
- Assist with Literature Reviews.
- The chosen candidate will be a part of an important project designed to assist in revitalizing and preserving the Tsimshian Culture.
- This position will require excellent interpersonal and communication (both verbal and written) skills, strong organization skills as well as attention to detail. Must have a positive attitude and the ability to work independently and as part of a team and proven capabilities to self-motivate, take initiatives on, and have the ability to be resourceful, energetic, self-directed and creative.

SKILLS & QUALIFICATIONS

- BA – FNST, Anthropology, History, Sociology. Not required but an asset.
- Some Post-Secondary
- High School Diploma
- Ability to be on time and have good interpersonal skills

Submit a resume and cover letter to:

Christina Stanley, Culture & Heritage Manager

E: csamstanley@kitsumkalum.bc.ca

In person during office hours: Kitsumkalum Band Office - 3514 West Kalum Road

8:30 am - 4:30 pm, Monday to Friday

Thank you for your interest, only those short-listed will be contacted