

Native Fishing Association

Great Employment Opportunity- Executive Director

Job Summary

The Native Fishing Association is looking for an Executive Director to lead and expand the organization well into the future. The ultimate responsibility of the Executive Director in conjunction with the Board of Director's is to plan, organize and lead the affairs of the Native Fishing Association (NFA) and pursue NFA's main objective of increasing Native participation in the BC fishing industry with the end goal of creating long term employment for Native people.

Key Duties & Responsibilities

- Develop medium and long term strategic plans and proposals for the enhancement and expansion of NFA's capacity to pursue its main objective
- Provide regular reports to the Board of Directors on all aspects of NFA's affairs such as financial position, budgeting, lending activities, training, public image and future planning.
- Establish operating policies and procedures, consistent with the general guidelines set by the Board of Directors
- Responsible for the recruitment, training, motivation and supervision of all staff members.
- Promote a high standard of excellence and professionalism in the conduct of NFA's affairs and its public image.
- Keep well informed on all matters affecting the BC Fishing industry, and particularly factors affecting native involvement
- Work with the Board of Directors to set goals and make strategic plans for expansion.
- Seek additional funding from the Government and other alternative sources.
- Seek new avenues for the pursuit of NFA's objectives
- Any other duties the Board of Directors may require from time to time

Required Qualifications, Education & Experience

- Knowledge & experience in analyzing loan proposals, must be able to recognize a good candidate from a risky one. (Similar to a banker approving or rejecting a loan application)
- Previous experience working closely with a Board of Directors
- Basic Knowledge of how the Department of Fisheries operates
- Familiar with the workings of the Licensing Department

- Experience in Commercial Fishing industry on the Aboriginal side of things
- Experience in a Financial Institution would be an asset
- Knowledge & experience with Microsoft word and excel is required
- Previous knowledge and or experience with Ship Mortgages would be an asset

How to Apply

If you are looking for a challenging and deeply rewarding opportunity and you believe you meet the requirements to be successful in this role, then please submit a cover letter and your resume to reception@shoal.ca on or before the closing date: Noon November 15, 2018

We thank all applicants for applying, however, only those candidates selected for interviews will be contacted.