

KITSUMKALUM



www.kitsumkalum.com

JOB OPPORTUNITY

Youth Coordinator - Part-time

Kitsumkalum Training Centre

Posted until filled

RESPONSIBILITIES

- Understands and implements the vision, mission and goals of the Kitsumkalum First Nation.
- Program development and implementation of youth programming in Kitsumkalum and throughout NW.
- Establishes relationships with youth and families to understand each participant's activities/experience and support their needs.
- Supports all youth participants to become leaders in ways that match their interests and abilities.
- Delivers curriculum that is accessible to participants with a wide variety of physical, and psychosocial abilities.
- Encourages volunteer engagement with the youth.
- Facilitates training sessions for volunteers who will work with youth.
- Provides coaching and feedback to youth.
- Participates in formal recognition programs including but not limited to awards and certificates.
- Creates communication materials to promote and inform youth of events and opportunities.
- Liaises with community partners to recruit participants.
- Assists KTC team with evaluations and reporting.
- Assists and reports to KTC with monitoring and reporting on annual program budget.

REQUIRED KNOWLEDGE, SKILLS & ABILITIES

- Knowledge of a variety of methods and strategies for adapting activities within a recreational environment.
- Strong knowledge of youth development and family dynamics.
- Excellent interpersonal skills, including team-building, and facilitation skills
- Excellent verbal and written communication skills.
- Excellent problem-solving skills.
- Ability to prioritize and multi-task various projects
- Strong organizational skills
- Flexible, motivated and a quick learner
- Ability to work independently without supervision
- Ability to work in a multidisciplinary team environment with youth
- Ability to work flexible hours, including weekends and evenings.

Submit a resume and cover letter to:

kitsumkalumtrainingcenter@gmail.com

or in person at

#202-4721 Lazelle Avenue, Terrace BC V8G 1T3

Thank you for your interest, only those short-listed will be contacted